

Important tips BEFORE you start!!!

1. Check your roster to ensure GENDER is correct (important for housing)
2. From your chapter membership, know which members are planning to attend Provincials and have paid you the \$200 fee
3. Know who is rooming with whom (quadruple occupancy – incomplete room blocks will be merged with other schools)
4. Can only compete in ONE event. The only exception is in DQB - you may compete in an oral event AND DQB.
5. BALANCE the events (see attached sample)
6. For EACH flight, you may leave TWO empty spots in Individual events and TWO empty spots in Team events before the system can allow you to go to the next flight (alternatively, you CAN use every spot)
7. Special Events
 - a. SEED – max of three teams (up to three students)
 - b. PMI – max of two teams (up to three students)
 - c. ADC – max of two teams (up to three students)
 - d. STCK – max of two teams (up to three students)
 - e. DQB – max of one team (up to four students). Registration is NOT through the DECA U dashboard. Click [HERE](#) to register your team!

Online Process

- Step 1: determine which members are going to Provincials
 Step 2: drag and drop names into their Oral events (will begin in Flight 1)
 Step 3: drag and drop names into Special Events (if any)
 Step 4: complete housing (Female, then Male, then Coed (if any))
 Step 5: SUBMIT

Once submitted, Provincials Event and Housing roster will be generated as well as a Provincials Invoice.

A Paying by ONE school cheque

Occupancy	Provincial Fees	Type
Single	\$ 600	King Bed
Double	\$ 420	King Bed
Triple	\$ 320	King Bed and pullout
Quad	\$ 230	Two Double Double Beds

B Online Payment fees

Occupancy	Provincial Fees	Type
Single	\$ 618.23	King Bed
Double	\$ 432.85	King Bed
Triple	\$ 329.87	King Bed and pullout
Quad	\$ 237.18	Two Double Double Beds

DECA U Provincials

SAMPLE

NEW THIS YEAR!!

Individual Orals Events (TWO free spots allowed before eligibility to next flight)
 Team Oral Events (TWO free spots allowed before eligibility to next flight)

Flight 1			
Individual Events		Team Events	
ACT	Mary Smith	SEM	1. Hordan Coronel 2. Scott Khanna
BFS	John Brown	MM	
FMM	Irshad Rahim	INT	1. Donna Thody 2. Mary Siu
HRM		B2B	
MCO	Jethro Gibbs		
RFSM	Olga Apsani		
RM			
TM	Greg Appleby		

DECA U Provincials

SAMPLE

NEW THIS YEAR!!

Individual Orals Events (TWO free spots allowed before eligibility to next flight)
 Team Oral Events (TWO free spots allowed before eligibility to next flight)

Flight 2			
ACT		SEM	1. Ziva Regan 2. Tony Dinozo
BFS		MM	
FMM	Jenna Rakster	INT	
HRM		B2B	
MCO			
RFSM	Maria Stephanopolos		
RM			
TM			

Special Events			
Team Events (1 - 3 members)			
ADC #1	1. Hordan Coronel 2. Scott Khanna 3.	PMI #1	1. Corwin Banks 2. Maria LoFaso 3. Mary Poppins
ADC #2	1. Donna Thody 2. Mary Siu 3.	PMI #2	1. Ron Howard 2. Mary Brown Batch 3. Mario Batal
STCK #1	1. May Ody 2. Chris Smith 3.	STCK #2	1. Liam Hemsworth 2. A. Pennyworth 3.
Special Events two teams per school per event with the exception of SEED); recommended for upper year students; chapter leaders			

Special Events			
Team Events (1 - 3 members)			
SEED #1	1. Hordan Coronel 2. Scott Khanna 3.	SEED #3	1. Corwin Banks 2. Maria LoFaso 3. Mary Poppins
SEED #2	1. Donna Thody 2. Mary Siu 3.		
DQB	1. Do Ray Me 2. La di Da 3. Love me Knot 4. Hoarder Hamlet	Will NOT register online through the DECA U dashboard portal. Simply CLICK here to register your team!	
DQB (students can compete in DQB AND another oral event)			